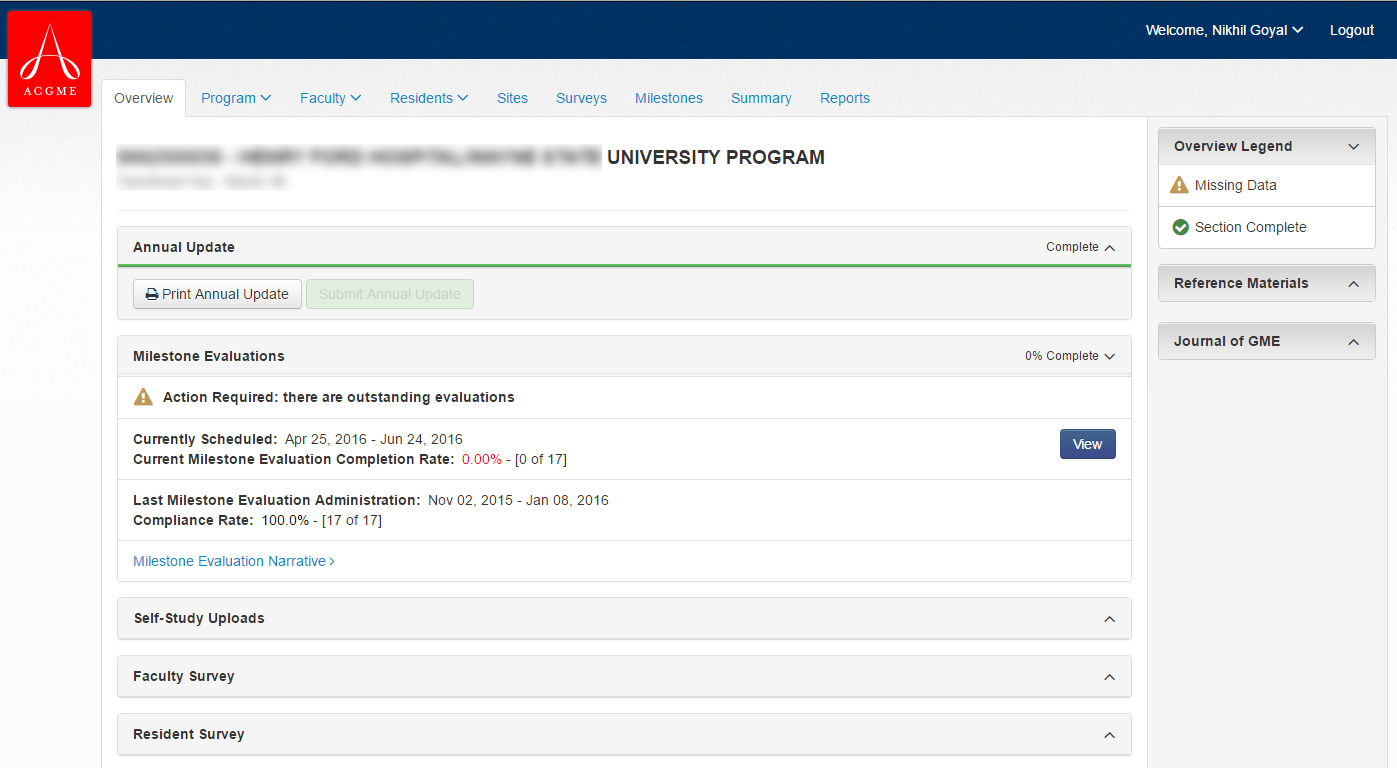
AUSAM (v2) Instructions

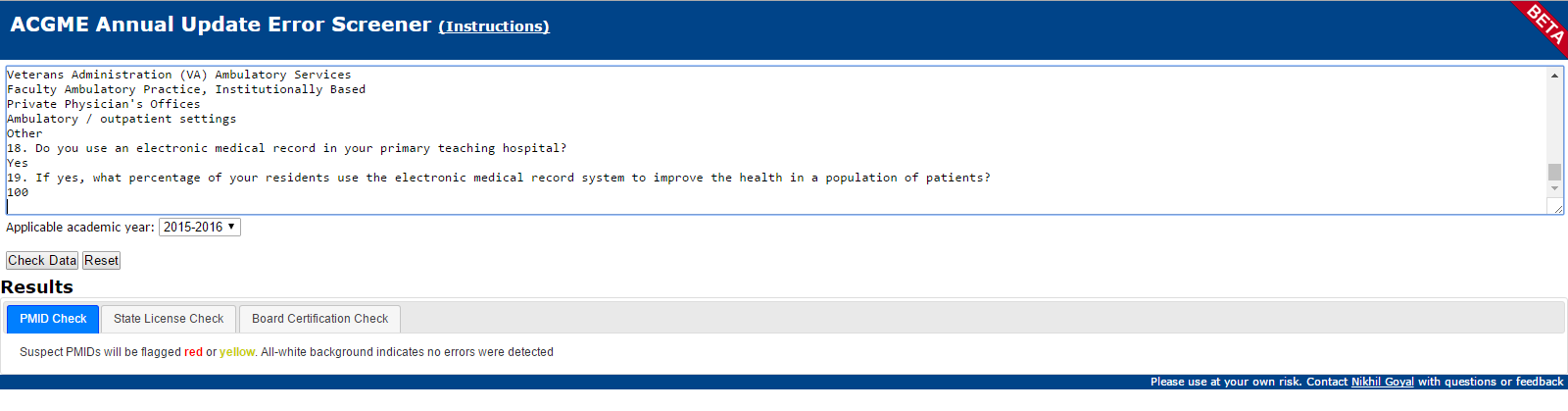
1. Log into ADS
2. Click the button marked “Print Annual Update”



1. Press **Ctrl-A** to highlight all text on the screen



1. Press **Ctrl-C** to copy all the text to the clipboard (nothing will appear to happen)
2. In your internet browser, browse to <http://www.henryfordem.com/ausam2/>
3. Click inside the large text box that says “Paste block of text from ADS”
4. Press **Ctrl-V**. The text from the ADS summary page will appear in the box



1. Set the “applicable academic year” using the dropdown box
2. Click “Check Data”